

RFP for CRISIS SUB-CONTRACTORS 2024-2025

Agency for Community Empowerment (ACENEPA) Weatherization Department is requesting interested licensed HVAC and Electrical Firms who wish to conduct business with ACENEPA as a Sub-contractor to contact ACENEPA's Weatherization Department at (570) 963-6836 X 2283 or via email at ggentile@acenepea.org for information on how to become a Crisis Sub-contractor.

A Crisis Sub Contractor is required to:

- To complete certifications in OSHA 10 Construction Industry and pass two online courses in Customer Service and Introduction to Weatherization through the National Sustainable Structures Center.
- Be a Licensed HVAC or Electrician in Pennsylvania and have appropriate amount of Insurance
- Special consideration is given to HVAC technicians who hold a City of Scranton License.
- Have a current Home Improvement Contractor Number with the PA State Atty General's office
- Be available 24/7 between November 1, and April of each contract year
- Be able to respond to Acenepea's request within 24 hours of being contacted and be at the designated Crisis Client Residence within 72 hours of ACENEPA contact, to assess the situation
- Provide temporary heat to the designated Crisis Client, if the situation warrants it
- Be responsible for obtaining Heat/Loss Assessment and following all applicable building, electrical, and other applicable codes.
- Provide before and after pictures, to justify the work needed, get appropriate signatures

For further information on becoming a CRISIS sub-contractor please contact ACENEPA's Weatherization Department Director at 570-963-6836 x 2283